

# **THE CONSTITUTION OF THE MICHIGAN MATHEMATICAL ASSOCIATION OF TWO-YEAR COLLEGES**

## Article I - Name

The name of the Association is the Michigan Mathematical Association of Two-Year Colleges.

## Article II - Purpose

The Michigan Mathematical Association of Two-Year Colleges is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

The Goals of this Association are:

- A. to encourage the development of effective mathematics programs;
- B. to afford a state forum for the interchange of ideas;
- C. to further develop and improve the mathematics education and mathematics related experiences of students in two-year colleges;
- D. to promote the professional welfare and development of its members;
- E. to provide the opportunity to study and keep abreast of new trends in mathematics;
- F. to promote professional cooperation and communication between teachers and administrators for the realization of sound education achievements;
- G. to promote liaison and cooperation between community colleges, other associate degree institutions, universities, public schools, and the State of Michigan;
- H. to promote liaison and cooperation between other mathematics and mathematics education professional organizations such as NCTM, MCTM, MAA, MAA-Michigan Section, AMTE, and MMTE
- I. to promote support for the involvement in the American Mathematical Association of Two-Year Colleges.

## Article III - Membership

- A. Any teacher of mathematics or other person in support of Two-Year College Mathematics Education is eligible for regular membership.
- B. Any institution in support of the purposes of the Association, or having offerings in mathematics at the two-year college level, is eligible for institutional membership.
- C. Any local organization with similar purposes is eligible for affiliate membership.

#### Article IV - Dues

Dues are paid by all members at the designated rate set by the By-Laws.

#### Article V - Officers

- A. The officers of this Association shall be a President, a President-Elect or an Immediate Past President, a Secretary-Treasurer, and Affiliate Delegate(s) to the American Mathematical Association of Two-Year Colleges.
- B. The Executive Board of this Association shall consist of the officers of this Association.

#### Article VI - Meetings

- A. There shall be a minimum of one regular meeting of the Association each year.
- B. The Executive Board of the association shall meet a minimum of two times each year.

#### Article VII - Committees

Committees are appointed by the President as needed, subject to the approval of a majority of the Executive Board or appointed by a majority of the Executive Board itself. Appointed committees are dissolved by the Executive Board.

#### Article VIII - Amendment Procedure

This Constitution or the By-laws may be amended by a two-thirds vote of those members present and voting at any regular meeting, provided that written notice and a copy of any proposed amendment shall have been furnished to the membership prior to the meeting.

## Article IX - Dissolution

If, at any time, the Association shall cease to carry out the purposes herein stated, all assets and property held by the Association, whether in trust or otherwise, shall, after payment of its liabilities, be paid over to the American Mathematical Association of Two-Year Colleges to be used exclusively for any project, or educational purposes, as determined by the Executive Board of that organization.

Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

## **BY-LAWS**

### Article I - Rules of Order

Robert's Rules of Order, Revised shall be the authority of all questions of procedures not specifically stated in this Constitution and By-Laws.

### Article II - Qualifications, Terms, and Duties of Officers and Other Members of the Executive Board

- A. Officers of this Association shall be active members of the Michigan Mathematical Association of Two-Year Colleges.
- B. Terms of Office
  - 1. All officers shall assume duties of their elective offices on June 1.
  - 2. The President shall serve for a period of two years, succeeding to office from the office of President-Elect. This office, if vacated, shall be filled by the Executive Board for the remainder of the term.
  - 3. The President-Elect shall be elected to serve corresponding to the President's second year of office. This office, if vacated, shall be filled by the Executive Board.
  - 4. The Secretary-Treasurer shall be elected for a period of two years and shall be subject to re-election. This office, if vacated, shall be filled by the Executive Board.
  - 5. The Affiliate Delegate(s) to the American Mathematical Association of Two-Year Colleges shall be appointed by the President with the approval of the Executive Board for a period of one year and shall be subject to reappointment. The number of Delegates is specified in the By-Laws of the American Mathematical Association of Two-Year Colleges.
  - 6. The Immediate Past President shall serve for a period of one year, succeeding to office from the office of President. This office, if vacated, shall be filled by the Executive Board for the remainder of the term.

### C. Duties of Officers

1. The president shall preside at all meetings of the Association and of the Executive Board, and shall administer the affairs of the Association. The President shall appoint all committees in a manner consistent with Article VII of the Constitution, and shall be an ex-officio member of all committees. The President shall prepare an annual report covering the activities of the Association. This report shall be filed as part of the permanent records of the Association.
2. The President-Elect shall assist the President by performing duties as assigned and shall be an ex-officio member of all committees.
3. The Immediate Past President shall assist the President and the Executive Board.
4. The Secretary-Treasurer shall keep all records and minutes of meetings of the Association and of the Executive Board, shall be responsible for preserving the annual reports and historical records of the Association, shall pay all routine bills as provided by the annual budget and such other bills as approved by the Executive Board and the President, shall keep all financial records and make a financial report at each meeting. A copy of these reports shall be filed as a part of the permanent records of the Association.
5. The Affiliate Delegate(s) to the American Mathematical Association of Two-Year Colleges shall carry out the responsibilities described in the By-Laws of that Association.

### Article III - Executive Board

The members of the Executive Board shall be the officers of the Association. This committee shall sit as the governing board of the Michigan Mathematical Association of Two-Year Colleges. It shall have the power to transact the business of the Association; initiate, develop and determine the policies of the Association; work out the budget; and appoint officers as provided by this Constitution and By-Laws.

### Article IV - Fiscal Year and Dues

- A. The fiscal year and membership year for the Association shall be from October 1 of each year through September 30 of the following year.
- B. Membership Dues
  1. Annual individual membership in this state organization shall be five dollars.
  2. Institutional membership in this state organization alone shall be ten dollars.
  3. Affiliate membership shall be complimentary and subject to Executive Board approval.

## Article V - Meetings and Quorums

- A. There shall be a minimum of one meeting each year as specified in Article VI of the Constitution. A quorum shall consist of 10% of the membership of the Association for that year.
- B. The Executive Board shall meet a minimum of two times each year as specified in Article VI of the Constitution. A quorum for a meeting shall consist of a majority of the members of the Executive Board.

## Article VI - Dues as Prerequisite For Active Participation

Eligibility to vote on Association business or in Association elections or to make nominations for officers of the Association or to serve on Association committees as a voting member or to stand for office in the Association or in any other way to participate actively in the business of the Association requires prior payment of dues for the fiscal year in which the membership activity is exercised.

## Article VII - Nominations and Conduct of Election of Officers

- A. In February of each election year the President shall appoint a Nominating Committee in a manner consistent with Article VII of the Constitution and name a Chairperson of that committee.
- B. During March of each election year the Nominating Committee shall solicit and receive written nominations for offices up for election as indicated in Article II of the By-Laws. Any member may nominate himself or herself or any other eligible member of the Association. The written nomination shall include a current vita or resume.
- C. Prior to April 15 of each election year, the Nominating Committee shall:
  - 1. Select from the nominees candidates for each office and, in addition, provide a blank for write-in voting for each office;
  - 2. Mail ballots to all members eligible to vote. The form of the ballot and directions for return of the ballot shall be determined by the Nominating Committee.

The election shall be completed in time for publication in the Association Newsletter prior to August 1.